

OFFICE OF THE PRINCIPAL  
**KAMRUP COLLEGE, CHAMATA**  
Accredited 'A' Grade by NAAC

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Ref. no. keef/cafeteria/01

Date... 31/08/2024

**Notice Inviting Quotation for Cafeteria at Kamrup College, Chamata**

Sealed bids are invited from reputed caterers for running of a cafeteria in the premises of Kamrup college, chamata for a period of 2 years. Bids in 2(two) sealed envelopes as indicated below can be handed over in principal office from 01.09.2024 upto 09.09.2024 till 11.00am. No bids after the mentioned date and time shall be accepted.

The tender shall be opened on 09.09.2024 at 3.00 PM in the presence of Bidders or their representatives. Representatives are to carry a authorized letter from their respective bidder.

Preference will be given to local parties having experience of running canteen.

The successful bidder must submit a security money of 3000/- (500X6) (Rupees three thousand only) in the form of demand draft/bankers cheque drawn on any nationalized/scheduled bank of India in favour of the "General Fund, Principal Kamrup College Chamata" payable at Assam Gramin Vikash Bank , Chamata, Assam. Which will be refunded after making any necessary adjustment at the expiry of the contract.

The quotation documents should contain two separate sealed envelopes (Envelope- I and Envelope- II) as under


C. Envelope –I(Technical Bid) : Shall contain the following documents.

- 1) Filled in Application Form( Annexure-I)
- 2) Signed copy of Terms and Conditions (Annexure- II)
- 3) Copy of adhar card or address proof.
- 4) License to run canteen (if any) or certificate of experience (if any)

D. Envelope- II (Financial Bid); Shall contain the Financial Bid (Annexure-III) which will be opened only if the Technical bid is found valid with all the relevant documents properly submitted.

The two sealed envelopes (Envelope –I & Envelope- II) should be enclosed in another larger envelope which should be sealed and submitted to the office of the Principal, Kamrup College, Chamata.

The bidder must quote for all the items given in price list (Annexure-III) else it will be treated as incomplete bid and is liable to be rejected. All supporting documents of the bidders should be self attested.

  
(Dr. Debendra Kumar Bezbaruah)  
Principal  
Kamrup College, Chamata  
Principal  
Kamrup College, Chamata



**Annexure-I**  
**Kamrup College, Chamata**  
**Vill- Rupiabathan, Chamata, Nalbari**  
**Quotation For Cafeteria**

**Application Proforma for Technical BID**

9. Name of the Bidder/ Vendor :
10. Name of Establishment :
11. Address of the Establishment :
12. Contact/ Mobile No. of Bidder :
13. Email id(if any) :
14. PAN Card Bidder/ Vendor :
15. ADHAR card of Bidder/Vendor :
16. Permanent Address of the Bidder/Vendor :  
*(Attach copy of proof)*

I have carefully read and understood all the terms and conditions given in the quotation document (Annexure-II) and hereby agree unconditionally to all the terms and conditions as in Annexure-II.

Full signature of the Bidder  
Date&Satmp



**Annexure-II**  
**Kamrup College, Chamata**  
**Vill- Rupiabathan, Chamata, Nalbari**  
**Quotation For College Cafeteria**

**TERMS AND CONDITIONS**

1. The contract shall be for a period of three years with effect from the date of signing of agreement for running the cafeteria.
2. The contract may be renewed for extension after completion of the contract period which would be determined upon mutual agreement and terms and conditions which may be agreed upon by college authority and the bidder/vendor.
3. The bidder/Vendor shall pay a sum of Rs. 500/- as rent to the college.
4. The vendor will keep the rates and quality of the food items as per the agreement and the rates must be duly displayed in the canteen.
5. The college shall provide sufficient Lights and Fans to the Cafeteria.
6. The electricity bill should be paid by the vendor/bidder. A separate sub meter will be installed by college authority in this regard.
7. The vendor/bidder will maintain proper hygiene.
8. The accumulation and disposal of Canteen- garbage will be the responsibility of the vendor/bidder
9. The college authority will always have the right to inspect the premises.
10. The contractor shall run the cafeteria for the benefit and use of the employees and students of Kamrup college, chamata.
11. There shall be no compromise on the quality and quantity of food supplied by the contractor and if any such incident is found action as deemed fit will be initiated.
12. Providing some basic stationery services like photocopy or some minor online related works only for the students and staff will be encouraged.
13. The working time of the college Cafeteria will be from 9 am to 4 PM.
14. The vendor/bidder shall not employ anyone under 18 years of age.
15. The vendor/bidder shall not sell any tobacco products within college campus.
16. Non-Compliance of the Terms and conditions may lead to termination of the contract.
17. In case of any dispute the decision of the college authority will be final.

I have carefully read and understood all the terms and conditions given in the quotation document (Annexure-II) and hereby agree unconditionally to all the terms and conditions as in Annexure- II.

Full signature of the Bidder  
Date&Satmp



**Annexure-III**  
**Kamrup College, Chamata**  
**Vill- Rupiabathan, Chamata, Nalbari**  
**Quotation For College Cafeteria**

**PRICE LIST(Financial BID)**

<b>Sl No.</b>	<b>Items</b>	<b>Quantity/Size/Unit</b>	<b>Price</b>
1	Veg Pattis	1 Piece	
2	Paneer Pattis	1 Piece	
3	Egg patiis	1 Piece	
4	Chicken pattis	1 Piece	
5	Coffee	100 ml	
6	Green Tea	100 ml	
7	Black Tea	100 ml	
8	Milk Tea	100 ml	
9	White Bread	300 gm	
10	Brown Bread	300 gm	
11	Biscuit Normal quality	1 Kg	
12	Biscuit Premium quality	1 Kg	
13	Biscuit Normal quality	1 Piece	
14	Biscuit Premium quality	1 Piece	
15	Noodles	100 gm	
16	Fresh Mango Juice	250 ml	
17	Fresh Mosombi Juice	250 ml	
18	Normal Bun	1 Piece	
19	Cream Bun	1 Piece	
20	Veg Sandwich	1 Piece	
21	Chicken Sandwich	1 Piece	
22	Burrger	1piece	
23	Pizza	1 Piece	

- All Packed items will be sold on MRP rates

Full signature of the Bidder  
Date&Satmp

